



GESIA is a not-for-profit, industry led and industry-managed association. As a State level body, it provides a recognized platform for discussions & solutions of common issues as well as for networking amongst its ICT members, professionals and Government officials.

GESIA is the only nodal representative association of ICT Industry in Gujarat having 280+ members. GESIA works in partnership with the Government of Gujarat for the promotion of IT (Software & Hardware), ITeS (BPO/KPO), Electronics, Telecom, ISP & IT Education in Gujarat

Since inception, GESIA has achieved many milestones, including, establishment of EQDC (Electronics & Quality Development Centre) and STTL (Software Testing Training Laboratory), under STQC Directorate, Ministry of Information Technology – New Delhi.

With the wealth of experience and knowledge of all the Executive Committee members as well as Co-opted members, GESIA will be able to invigorate and cultivate, to make it a Vibrant ICT Industries Association of Gujarat

GESIA 5TH ANNUAL AWARDS comes as an initiative to acknowledge, motivate and encourage ICT sector in the state. At the same time, GESIA will strongly reinforce its commitment to create healthy growth of the industry in Gujarat. The vision “to promote Excellence in ICT sector of Gujarat & to recognize its growth, by setting a benchmark” is the driving factor to hold these recognitions.

These awards, the only of their kind at the State level, aim at recognizing “**Excellence**” on the basis of quantitative as well as qualitative criteria which shall set a benchmark in the industry. This unique initiative is intended to acknowledge achievements of the different players in the ICT business of Gujarat.

With an objective of imparting a fair and neutral judgment on the performance, we have constituted a Jury of intellectuals and experts, ranging from industry experts to academicians.

These Awards shall lay special emphasis on such Gujarat based ICT companies which were incorporated/ became operational since last 3 years and their performance in all categories shall be recognized.

If yours is a company that deserves recognition for your business and desires to differentiate itself in market, this is the right platform for you.

Forms duly completed in all respects must reach ‘**The Executive Secretary GESIA, GESIA 5TH ANNUAL AWARDS Panel, 709, Akshat Tower, Bh. Pakwan – 2, S. G. Highway, Ahmedabad – 380015, Gujarat, India**’ thru Courier / Registered post / by hand (**in a sealed envelope**) so as to reach on or before **5pm of 23rd December 2011**. The sealed envelope bearing the nomination form should be superscribed “**GESIA 5TH ANNUAL AWARDS – Nomination Form**”.



Details of your Organization:

Company Name	
Year of Incorporation	
Are You Nominating under "New Entrant Category"	YES/NO (If YES, then describe the name of the category here.)
Core Business	
Contact Person for this Nomination	
Designation	
Contact Address)	(Complete Physical Address including City, Pincode)
Phone Number	+91-(STD Code)-(Phone Number)
Mobile Number	+91-(Mobile Number)
Fax Number	+91-(STD Code)-(Fax Number)
Email Address	
Website	
Date of filling the form	
List of affiliation with other associations, memberships, etc.	(Please attached list as an Annexure to this form, if provided space is inadequate)

Type of Organization: (√ Tick mark the category)

(Please attach self attested copy of ROC)

- Public Limited Company
 – Private Limited Company
 – Proprietorship
 – Partnership
 – Others Please Specify _____



Nomination:

Please select the categories in which you want to nominate your organization for an award.
(√ Tick mark the category / categories)

- (1) Best Software Company - Gujarat
- (2) Best Call Center / BPO / KPO Company - Gujarat
- (3) Best Electronics Company - Gujarat
- (4) Best Computer Hardware / System Integrator Company - Gujarat
- (5) Best Telecom Company – Gujarat
- (6) Highest Employment Generator - Gujarat
- (7) Best Innovation by an ICT Company - Gujarat
- (8) Highest Employment Generator in Gujarat – Non Gujarat based ICT company
- (9) Best Computer Hardware/ System Integrator – Non Gujarat based ICT Company
- (10) Best Software Product Company – Gujarat
- (11) Best Corporate Social Responsibility Company – Gujarat
- (12) Best Educational Institute – Gujarat

Terms of participation in the Awards:

A. Participation

1. All entities registered in India and having business interests / operations in Gujarat for a minimum period of 12 months as on March 31st, 2011, are eligible to participate. In the case of nomination for Categories (1), (2), (3), (4), (5), (6), (7), (10), (11) & (12) it is essential for pre-qualification to have the Registered Office of the company in Gujarat and that the Company/institution must be of Gujarat Origin.
2. Awards are being held for the performance pertaining the business period from **1st April 2010 to 31st March 2011.**
3. **An entity can seek nomination in any number of categories.**
4. All the information to be provided by the company must be accompanied by annual reports such as certified balance sheets and any other relevant substantiating documents (as may have been requested in the nomination form, rules details, etc), certified by company's Chartered Accountant/s in addition to relevant competent company authorities. The nomination entry shall be disqualified in the absence of such corroborating documents.
5. Participation in the Awards the Nominations shall be construed as an acceptance of the Rules.



6. The nomination form must be signed by a suitably authorized senior officer of the entity (from amongst the CFO, CEO, COO, Directors, Board, Head of marketing, Head of sales, Location Head, etc.) and the authorization must be enclosed.
7. All participating entities shall be responsible for the accuracy of the data submitted and information provided on their behalf by their respective Authorized Signatory. Any provision of inaccurate or fraudulent information / data (verified pre or post Awards declaration) shall invalidate the participation of the concerned entity and render it liable for appropriate legal action by GESIA.
8. Participants / their authorized signatories shall be bound to provide any further information / substantiation that the JURY may require for the evaluation of their nominations.

Conditions for Entry:

1. Entry for sending nominations is open only to ICT companies registered / having operations in Gujarat and are welcome to apply.
2. Entries should fall in one or more of the specified Award categories.
3. To encourage new entrants in the market, companies who have commenced functioning in last 3 financial years (as on 31st March 2011) (should have completed at least one year, as per financial year, in operations as on 31st March 2011) shall be scrutinized separately for each nomination per each category and considered by the Selection Committee/Jury for recognition.

B. The Winner Selection Process

Judging process: Nomination to each category will be judged by the Awards selection committee, consisting of eminent personalities from Industry and Academia

The judging process shall be based on:

- Nomination submission.
- Short listing of entries by Selection Committee / Jury members
- Presentations of short listed entries to the Selection committee/ Jury, if deemed necessary by Jury on equal opportunity basis.

Final Award list is generated based on the combined evaluation at different stages as above. The selection committee/ Jury reserves the right to seek additional information from the nominated entries during the evaluation process. Submission of all requisite supporting certified documents with the nomination forms shall subject weightage in the scrutiny process.

The final recommendation of awards will be made by the selection committee/ Jury on the basis of the information available to them in the nomination form and/or presentations made by the applicants, if requested by Jury on equal opportunity basis (which shall be category specific only).



C. General terms and conditions

1. Decision of Jury/GESIA, on all matters connected with these Awards shall be final and binding to all Nominees. GESIA/Jury is not bound to give any reply on any query.
2. Participation in the Awards is completely voluntary and at the Participants' own cost and expense, if any.
3. Award Organizers, GESIA, the Jury or any entity related to these Awards will not be liable for any claims /charges made by the nominees in relation to the Awards.
4. GESIA reserves the right to withdraw, or amend the terms of the Awards at any time and does not take responsibility for any loss or damage that any person or organization may suffer as a result of participating or attempting to participate in the Awards, the Awards being withdrawn or its terms being amended.
5. GESIA cannot and shall not be accountable / liable for any disruptions / stoppages / interruptions or cancellation of the Awards.
6. Additions, deletions and/or modifications to these Rules are at the discretion of the GESIA and GESIA may make such additions/deletions and/or modifications, at any time before the Awards.
7. All disputes relating to or arising out of the Awards shall be subject to the laws of India, and shall be subject to the exclusive jurisdiction of the courts of competent jurisdiction at Ahmedabad, India.
8. The Participants agree that they shall hold harmless the GESIA, its employees, officers, contractors or other persons and shall defend them against any loss, claim, demands, costs, damages, judgments, expenses or liability arising out of or in connection with any or all claims whether or not groundless, that may be brought against GESIA by any third party in connection with their participation or winning /losing of Awards.
9. If Participants are unclear as to the rules or any element of the Awards or experience difficulties of any kind, they may write in their questions, problems or queries to the following address: info@gesia.org. GESIA shall endeavor to the best of their ability to respond thereto.

D. Breach of Rules and Regulations

1. Participant's nomination will be cancelled by GESIA. If at any time, any information provided by any Participant is found to be incorrect, unjustifiable or misleading in any manner, whatsoever.
2. The participant will be liable to return the Award received, if any information provided by any participant is found to be incorrect in any manner whatsoever, which may be discovered after the conclusion of the Award ceremony.
3. If it is discovered that any such incorrect / misleading information (as referred at 1 & 2 above) was provided intentionally, the concerned Participant may be black listed and banned from future participation in these Awards by GESIA.
4. Determination and final judgment on whether the information provided is misleading or not, rests with GESIA/Court of Law.



5. GESIA and/ or the Jury shall have a right to ask for proof of information provided and audit the information provided including through an interview process. If such a request is made and the Participant does not comply, the Participant may be disqualified from participation at the Awards.
6. Decision of GESIA and Jury will be final and binding.

E. Evaluation Criteria for the Awards:

1. The evaluation criterion is based on two indicators i.e. Results and Enablers. The attributes considered for Result indicator are mainly in terms of outcomes and the attributes for Enabler indicator are in terms of the processes in place so as to achieve the desired results. Keeping into consideration the constraints on time and resource, for the purpose of these Awards, only the key attributes are being considered for these awards.
2. The quality of content submitted by the applicants for the nominations will be of most important part of the evaluation process. The information should be as per format and restricted to the prescribed page length defined in the respective "Nomination Submission Template". The information provided in the nomination form should contain the crucial and important aspects only.
3. The key indicators and attributes being used for evaluation under each award category are given in subsequent pages in the respective "Nomination Submission Template". As mentioned above with brief explanation of each of the attributes.
4. Each nomination entry should accompany a "Statement of Intent" stating the reasons for nominating the entry to **GESIA 5TH ANNUAL AWARDS**. This should not be of more than half page.
5. The nomination process starts from 29th November 2011 and closes on 23rd December 2011 (5pm).
6. Award winners will be felicitated at the GESIA 5th Annual Award Nite to be held at Ahmedabad.

E. How to Apply:

1. Forms duly completed in all respects may be sent to **'The Executive Secretary, GESIA, 5th GESIA Annual Awards Panel, 709, Akshat Tower, Bh. Pakwan - 2, S. G. Highway, Ahmedabad - 380015'**, India, thru Courier / Registered post / Executive by hand (in a sealed envelope) so as to reach on or **before 5pm by 23rd December 2011**. The sealed envelope bearing the nomination form should be super scribed **"GESIA 5TH ANNUAL AWARDS – NOMINATION FORM"**. Forms incomplete in any way, unaccompanied by the requisite information or received after the last date will be summarily rejected.
2. You may be required to upload the data submitted, electronically, were the Organizers, GESIA, to so decide in due course.
3. Winners will be decided from only those companies who have filled up the nomination form in its entirety. No nominations will be entertained beyond the last date. No concession / allowance shall be made for transit delays, postal delays etc.



Declaration:-

I, _____ (first name) _____ (second name) _____ (surname), (designation) _____ for M/s.

_____ being formally authorized in this behalf

by the aforesaid organisation solemnly affirm and confirm that, I have read the above terms of participation

and that M/s. _____ agrees to be bound by the same,

besides committing to acting in an honorable manner so as to enhance the dignity and eminence of the

Awards.

(Signature)

Name of the Authorized Representative: _____ **Date** _____
(Attached is a copy of the relevant authorization by the company)

Nomination Form - GESIA 5th Annual Awards

Section A										Company Information (To be filled by all Companies)									
1	Company Name:						Website												
2	Address:	<i>(Please attach self attested copy of local address proof – when filing nomination for any NON-Gujarat category)</i>					Phone Nos:												
					Pin Code:			Fax Nos:											
3	Place of Incorporation	City:			State:			Country											
4	(a) Date of Incorporation			(b) ROC Number	<i>(Please attach self attested copy of ROC)</i>		5 Organization Type (Tick one)	Public Limited Company			Pvt Ltd Company								
6	Address for Incorporation				Pin Code:			Partnership Company			Proprietorship Company								
								Any other Please Specify											
7	Headquartered at:	City:			State:			Country											
8	(a) No of Years in Operations:			(b) No of Offices in Gujarat:			Locations:	<i>(Please attach self attested copy of each local address proof)</i>											
9	Contact Person for this Nomination						Designation:												
(a)	Contact Details	Phone (Off)			Phone (Mobile)			E-mail:											
10	(a) QMS Certification	Yes	No	(b) Member of GESIA	Yes	No	(c) Member of any other Association	Yes	No	(d) Any previous Awards/ Rating	Yes	No							
	<i>(If Yes, Specify) (PI attach self attested copy of certificate/s)</i>		<i>(If Yes, Specify) (PI mention Membership ID)</i>		<i>(If Yes, Specify) (PI attach self attested copy of certificate/s)</i>		<i>(If Yes, Specify) (PI attach self attested copy of document/s)</i>												
11	Core Area of Business: (Tick on maximum 2 section)	Software Development		Call Center/ BPO/ KPO		Electronics Company		Telecom Services		Hardware/ SI									

(This is Confidential Document of GESIA for the purpose of inviting Nominations and for the Jury to take informed decision)
(THE NOMINATION FORM IS VALID ONLY WHEN ACCOMPANIED WITH ALL REQUESTED DOCUMENTS AS PER DETAILS ABOVE)

12	Description	2009 – 2010			2010 – 2011			% Growth (2009-2010 vis-à-vis 2010-2011)		
		International (i)	Domestic (ii)	Total (iii)	International (iv)	Domestic (v)	Total (vi)	International (vii)	Domestic (viii)	Total (ix)
a	Revenue (Rs) in Lacs (PI attach certified Balance Sheets)									
b	Manpower (Employees on Payroll) - As on 31st March, for respective financial years (PI attach CA certified documents)									
c	Clients Base									
13	Client Industry Vertical	1		2		3		4		5
14	Government Compliances & Regulation Adherence	(a) Registered with Excise		Yes No	(b) Registered with ESI		Yes No	(Please Provide a certified copy of all relevant documents)		
		(c) Registered with PF Dept		Yes No	(d) Registered with VAT / Sales Tax Dept		Yes No			

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General understanding and practice of on CSR

1. a) Is Corporate Social Responsibility a part of the overall business strategy of your organization?

Yes

No

b) For how long has the enterprise been involved in undertaking CSR?

c) Is there any person/s responsible for implementation of CSR within the company? If yes, please provide her/his designation?

2. Does your company prepare an action plan for implementation of CSR initiatives? If yes, what is the duration for the implementation of the plan?

Long-term

Medium-term

Short-term

3. What percentage of annual profits is allocated as funds for community development works?

4. What is the structure for implementation of the CSR initiatives?

Managed by concerned line departments

Specific department

Local NGO

Others (please specify)

Do the employees in your enterprise volunteer for community development initiatives? Do they get paid time-offs?

If yes, indicate number of man-months.

5. Has your company received any CSR awards before? Please list names of award/s, organization that provides the award, national/international and year of receiving the award.

Name of the Award	Name of the awarding organization	National / International	Year of receiving the award
	(please attach copy of certificate)		
	(please attach copy of certificate)		

Details of Community Programs/Projects undertaken by your company (During the period April 2009 to March 2011)

Please provide summary of the activities that your Company has undertaken in the community last two years:

S. No.	Nature of Activity (Name of the Project)	Nature of Projects	Location/s
1.	<p>Education: options could be:</p> <ul style="list-style-type: none"> a. Children: Targeting children in both Primary and Secondary school b. Youth: Targeting School completers / Entering higher education / Under-graduation c. Digital divide: Bridging the digital divide by providing opportunities for under privileged children in to enhance their learning through the use of Digital Technology. d. Scholarships: Providing scholarships to underprivileged under graduate students under ICT courses e. Infrastructure: Investing in local schools and supporting NGOs in their endeavor to achieve social goals. f. Focusing on the girl child: Sponsoring a girl child to complete education. g. Creation of low cost indigenous screen-reader product to help educate visually impaired children 		
2.	<p>Health: options could be:</p> <ul style="list-style-type: none"> a. Providing improved access to health and nutrition. b. Education on health issues c. Education on major diseases d. Women and health concerns e. Working towards reducing child mortality f. Combating HIV/AIDS, TB, malaria and other diseases 		
3.	<p>Social Entrepreneurship: options could be:</p> <ul style="list-style-type: none"> a. Identify, recognize and promote young social entrepreneurs b. Employee mentoring to young entrepreneurs. 		

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4.	Livelihoods: options could be: a. Working towards reducing poverty b. Furthering micro-entrepreneurship / micro finance c. Promoting more secure access to and better management of natural resources; d. Promoting better access to basic and facilitating infrastructure;		
5.	Disaster Mitigation and environmental sustainability: options could be: a. Disaster Preparedness b. Emergency Relief c. Post Disaster Rehabilitation and Reconstruction		
6.	Any other/s (Please add additional rows if required)		

Note:

1. This is a nomination form and should not be constituted as an award form.
2. The relevant Section along with the Mandatory Section A, filled by the Nominee should be signed as per Terms of Participation in the Awards (Page # 4, Section A-6) along with the company seal.
3. There is no guarantee and/ or confirmation of getting an award based on the information as provided in this form.
4. Jury decision will be final and binding.
5. It is mandatory for the applicant to attach & provide all certified documents as per various mentions in the form and can attach any other relevant document/s along with the nomination form to provide more information about the company, subject to its relevancy towards nomination. Nomination form shall stand disqualified in case requisite certified documents are not furnished.
6. The Information provided through the Nomination Form should only pertain to Gujarat Operations of the company even if the company has operations in other states of India and/ or other countries.

Declaration:

I Mr. / Mrs/ Miss. _____ Designation _____ Authorised Signatory _____ for M/s. _____ located at _____, hereby certify that all the information as stated in this Form is true & correct and that any decision taken by the Award Jury for GESIA's 5th Annual Awards shall be binding on us. We and/ or any of our sister/ group companies will not contest and/ or challenge any decision taken by the Award Jury for GESIA's 5th Annual Awards for awarding and/ or not awarding any/ all the awards to us and/ or any of our sister/ group companies.

Date: _____

Name: _____

Signature: _____

Designation: _____

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